

Sharing Initiative Fair Processing Materials

Serious Mental Illness (SMI) Register

Aiming to Improve physical healthcare for people living with severe mental illness (SMI) by ensuring that by 2020/21, 280,000 people living with severe mental illness (SMI) have their physical health needs met by increasing early detection and expanding access to evidence-based physical care assessment and intervention each year.

Your practice is involved by sharing information with mental health services in the community about patients with SMI. A register is maintained that allows your practice and the mental health teams to monitor the health checks provided to patients with SMI.

[More Information about the Severe Mental Illness Register](#)

For more information about your rights or information sharing – see the main privacy notice page.

Practice Unbound (HERE)

[HERE](#) is an organisation that support practices to manage the clinical correspondence that they receive (discharge summaries from hospital, diagnostic results etc).

Practice staff are trained to be able to reply to letters, log actions and generally manage correspondence that traditionally would have been entirely managed by GP's themselves.

The benefits are a significant saving in GP time as well as better processes in the practices for managing administration.

The programme involves providing on-line e-learning to the administrative staff. Practices can also send HERE data which they can produce reports from. HERE do not require information that identifies particular patients in order to provide this support, so the information is 'de-identified'.

HERE staff are bound by confidentiality in the same way that practice staff are and there is a Data Processing Contract in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about Practice Unbound](#)

For more information about your rights or information sharing – see the main privacy notice page.

Diabetic Eye Screening

Diabetic eye screening is a key part of diabetes care. People with diabetes are at risk of damage from diabetic retinopathy, a condition that can lead to sight loss if it's not treated. The practice regularly identifies patients within their clinical system that are eligible for eye screening and sends their details to a partner called Health Intelligence who will invite them to be screened by the eye screening service.

Health Intelligence staff are committed to confidentiality and there is an Information Sharing Agreement in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about the National Agenda](#)

[More Information about how Health Intelligence Use my Information](#)

Summary Care Record Consent Project

As a patient, you currently have a Summary Care Record (SCR) containing key information about the medicines you are taking, allergies you suffer from and any reactions to medicines you have had in the past. Should an illness or injury occur this information is used, with your consent, to assist healthcare staff such as hospital doctors, district nurses or pharmacy staff that may be unfamiliar with your medical history to make better and safer decisions about how best to treat you.

Patients have been given the option to include “additional information” into the Summary Care Record, this will add information relating to illnesses and any health problems, vaccinations, operations, and how patients would like to be treated.

[More Information about Summary Care Records](#)

For more information about your rights or information sharing – see the main privacy notice page.

Child Health Immunisations – Provide

[Provide](#) deliver the Child Health Information Service (CHIS) across Essex and East Anglia, one of the key responsibilities is producing immunisation reminders and appointments on behalf of GP Practices.

The practice allows Provide to extract immunisation history from their clinical systems for each child under the age of six years of age registered with the Practice.

Provide will then invite the patient to attend immunisation appointments.

Provide staff are bound by confidentiality in the same way that practice staff are and there is a Data Processing Contract in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about Provide](#)

[More Information about Immunisations](#)

For more information about your rights or information sharing – see the main privacy notice page.

Medicines Optimisation in Care Homes

A local organisation called St Helena along with staff from West Suffolk and Ipswich and East Suffolk Medicines Management Teams will support the GP practice by providing

pharmacists and pharmacy technicians. The technicians will access patient data held within the GP systems to allow them to ensure that residents of care homes are on the correct medications and are having the necessary medication reviews. They will also collect information from care home residents (patients) and care home staff and they will update the GP record with any actions they take.

St Helena and the Medicines Management Teams are bound by confidentiality in the same way that practice staff are and there is a Data Processing Contract and Agreement in place to ensure that personal data is used in a lawful and appropriate way.

GP Connect (IC24)

The GP Connect programme uses technology to allow different clinical systems to communicate so that health and social care staff in different teams and locations can;

- View a patient's GP practice record
- Manage GP appointments
- Import or download data on a patient's medicines and allergies

This will save time for clinicians, and provide better, more convenient care for patients and allows more information for appointments made outside of usual hours.

[More Information about GP Connect](#)

For more information about your rights or information sharing – see the main privacy notice page.

Extended Hours

As a practice, we have worked hard to make extended hours a reality for our patients. We work with other GP practices and NHS organisations to provide these services when our practice is closed. The name of our provider can be found on our main practice privacy notice under "GP Support Organisation".

These providers will be able to access your health record during these consultations so that they can deliver safe and effective care.

The organisations providing extended hours appointments are bound by confidentiality in the same way that practice staff are and there is a Data Sharing Agreement in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about Extended Hours](#)

For more information about your rights or information sharing – see the main privacy notice page.

Norwich CCG, West Norfolk CCG, North Norfolk CCG Medicines Management

The Medicines Management Teams within 8. Norwich CCG, West Norfolk CCG, North Norfolk CCGs support the GP practices in those areas to use medicines in the best way and to ensure good treatment choices are made; they provide information and guidance on prescribing to ensure that our patients receive medicines that are safe, evidence-based, and cost-effective.

This means that the GP practice will allow them to have access to clinical systems and patient personal data so that they can see what medications are being prescribed for our patients and produce reports so that the practice can prescribe medications safely and effectively.

Medicines Management staff are bound by confidentiality in the same way that practice staff are and there is a Data Processing Contract in place to ensure that personal data is used in a lawful and appropriate way.

[More about Medicines Management](#)

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[More Information about Extended Hours](#)

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NSFT Learning Disability Service and GP Practices LD (Waveney Area) Suffolk

The Adult Learning Disability Community Team (Waveney) service as commissioned by the Great Yarmouth and Waveney CCG has been re-modelled. As part of this redesign, the service is developing a project whereby the team link more directly to GP practices in the Waveney area to offer support, advice and training. As part of this project, the team is tasked to assist GP practices in ensuring that their Learning Disability registers are accurate.

This allows health and social care providers to ensure that patients with Learning Disabilities are receiving the correct support.

GP practices will be required to share information with Norfolk and Suffolk Foundation Trust (NSFT).

NSFT are bound by confidentiality in the same way that practice staff are and there is a Data Sharing Agreement in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about the NHS and Learning Disabilities](#)

For more information about your rights or information sharing – see the main privacy notice page.

Compassionate Communities

Peninsula Practice are engaging volunteers to provide support to patients who are dying. Compassionate Communities is a local community project managed and supervised by the Peninsula GP Practice (Alderton Health Centre). You can find our full privacy notice on our website or you can ask us for a paper copy of it at any time.

We want to explain a bit about how we use and share your personal information when you become involved with Compassionate Communities.

You may share information with your Compassionate Companion, for example, in relation to “My Care Wishes” or information about your medical, social, physical, emotional, or spiritual needs.

Your Compassionate Companion will often be required to share information directly with other health and care professionals in order to carry out your wishes or to make sure that

your GP and care records are updated. We will not use your information for anything that is not connected to your care unless we are required by law or you ask us to.

We will make sure you are told about when we plan to share information and you can raise any questions or objections you may have.

Volunteers are bound by confidentiality agreements to ensure that personal data is used in a lawful and appropriate way.

For more information about your rights or information sharing – see the main privacy notice page.

Referral Support Service (RSS) – Processing of Referrals from Opticians

Our practice uses an GP support organisation called West Norfolk Health to help us with our optician referrals. West Norfolk Health Ltd (WNHL) receive referrals directly from opticians instead of them being sent to the patient's general practices.

They are received directly via email / post and WNHL enter them onto the national e-referral system, which allows patients to make an appointment with the provider of their choice

WNHL access and administer the e-referrals system, and can produce reports

Information may also be e-mailed on an ad hoc basis as part of the process to support practices and providers.

West Norfolk Health are bound by confidentiality in the same way that practice staff are and there is a Data Sharing Agreement in place to ensure that personal data is used in a lawful and appropriate way.

[More Information about West Norfolk Health](#)

[More Information about e-Referrals](#)

For more information about your rights or information sharing – see the main privacy notice page.

West Norfolk Health 24 Hour ECG Service

Our practice uses a GP Support Organisation called West Norfolk Health Ltd (WNHL).

WNHL provides a 24hr monitoring service for West Norfolk patients. Qualified staff at 6 GP practice sites (who are subcontracted by WNHL) provide the service.

Patients attend these sites for fitting and removal of the equipment by a practice nurse, the data is downloaded at these sites by the practice nurse and the data is transferred to a company called Broomwell Healthwatch to review the results.

The review is returned to WNHL via NHS secure email and is then securely emailed to practices so the results can be added to the patient notes.

[More Information about West Norfolk Health](#)

[More about Broomwell Healthwatch](#)

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